

PRIVACY POLICY

About personal data processing on the <https://maldivianconsulate.hu> website

Effective: 2022. September 29 from the date of withdrawal to withdrawal

We use your personal data to contact the Consulate of the Republic of Maldives (Registered Office: 1012 Budapest, 17 Marble Street.) ("Consulate") to provide you with the use of the <https://maldivianconsulate.hu> website and related services, and to send you useful content and relevant information for the purpose of providing assistance and optimizing the services. All of these great services are based on your previous behavior, what services you used, and what information you shared with us.

1. Introductory

The Consulate processes the personal data of natural persons ("Users") using the <https://maldivianconsulate.hu> website ("**Website**") in order to provide them with the functioning of this platform and the provision of assistance ("**Service**") based on the request of users. After learning about this Privacy Policy, by using the Service of the Consulate, the User consents to the Service Provider handling his or her personal data provided in accordance with the provisions of the information.

2. Web page

The Website is about presenting the Consulate and providing consular duty to Maldivian citizens who have reached the <https://maldivianconsulate.hu> website.

3. User

A User is a natural or legal person who becomes entitled to use the Service by providing his or her data when visiting the Website, requesting assistance from the Consulate or contacting them. The User acknowledges that the use of the Service is not a guarantee that he will have access to all information that is important to him, because the content of the information is provided and published by users or someone else. The Consulate shall not be liable for the veracity of the data provided by the Users or anyone else and the information provided or published by them. We reserve the right to remove them if we find incorrect user profiles.

The Consulate considers it a fundamental obligation to fully ensure the right to the protection of personal data within the scope of its operation, therefore we strive to ensure that your user data is processed in accordance with the General Data Protection Regulation 2016/679 of the European Parliament and of the Council ("GDPR Regulation") by all means and in every possible way and in accordance with applicable other laws. Given that one of the main aims of the underlying legislation is to ensure transparency, the purpose of this document is to provide information on the data protection and data management principles and rules applied to the <https://maldivianconsulate.hu> website. The basic principle of personal data processing carried out within the framework of the operation of the Website is to ensure the protection of personal data for all users throughout their processing and processing, in accordance with the applicable legislation.

We reserve the right to update and amend this Privacy Policy from time to time to ensure that the terms and conditions set out herein always reflect the current way in which personal data is

processed and fully comply with the applicable legal obligations. In the event of a change in any of these provisions based on the above, we will publish a revised version of the Privacy Policy on our website.

4. Data of the Consulate as Data Controller:

Maldives Consulate

address: 1012 Budapest, Marble street 17.

email: info@maldivianconsulate.hu

website: <https://maldivianconsulate.hu>

5. Scope of personal data processed

Please note that the condition for using the Service provided on the Website is that the Consulate processes the following data and forwards them to its possible Data Processors! When contacting you with the data provided on the Website, you must declare at the same time as providing the given personal data or information that you have familiarized yourself with the current version of the full Privacy Policy and expressly accept its contents

5.1. Personal data processed within the framework of the Website

In general, we collect your personal information directly from you, so you have the ability to influence the type of information you share with us when we collect it.

When you contact the Consulate, you will forward your e-mail address, first and last name, country to us, but you also have the option to provide optional data.

When contacting the Consulate, you provide us with information about your name, address, e-mail address, possible company name, etc.

In order to make your online user experience and the Service more personal and unique according to your preferences, we may also collect and process certain information about your visits to our Website, your browsing and user behavior.

We may store and collect information on our website that we process through cookies and similar technologies in accordance with the relevant Cookie Policy, which you can access on our Website.

We do not collect or in any way process sensitive data that is classified as a special category under the GDPR Regulation. In accordance with this, we also do not collect or process the data of minors under the age of 16 at the time of data provision

5.2. List of processed data:

1. first name (required)
2. surname (required)
3. Company
4. e-mail address (required)
5. telephone number

6. country
7. consents to data processing
8. date of data processing consents
9. data recorded within the framework of the use of the Website (last login, time spent using, type and type of device, operating system, pages viewed, etc.)
10. operations (start date, end date)
11. date and text of notifications
12. Location
13. notification settings

In the case of the above data, data processing and data processing are necessary for the performance of a service requested by the User when contacting the Consulate online or by phone, and are necessary to take steps at the request of the User. The data referred to in points 1 to 6) are necessary for personal identification, the data specified in points 1), 2), 4) are mandatory. The data contained in points 7-8) records and manages the data of data processing consents. The data contained in clauses 9-13) are voluntarily uploaded during the use of the Website at the User's own discretion. The provision and uploading of these is at the User's own discretion.

5.3. Technical data

Data to be technically recorded during the operation of the system: the data of the User's login computer and phone, which are generated during the use of the Service and which are recorded by the Consulate system as an automatic result of the technical processes. The data that is automatically recorded is automatically logged by the system at the time of logging in or logging out without a separate statement or action of the User. This data may not be linked to other personal user data, except in cases required by law. Only the Consulate has access to the data.

External servers help the independent measurement and auditing of website traffic and other web analytics data (Google Analytics). Google Analytics can provide detailed information to the User about the management of the measurement data. Contact details: www.google.com/analytics

If you do not want Google Analytics to measure the above data in the manner and for the purpose described, install the blocking add-on in your browser

5.4. Data processing for other purposes

This includes correspondence with the Consulate's customer service (user complaints, complaints, requests, inquiries).

The Consulate maintains a 24-hour customer service, during which correspondence with the customer service is recorded, the purpose of which is to allow the Consulate to credibly reconstruct events.

6. Legal basis, purpose and method of data processing

6.1. We use your information as our primary purpose **to provide the Services to you** . This general purpose includes the following uses, where applicable:

processing requests from the Consulate , including their reception, screening, and developing an appropriate proposal for a solution to the problem ;
to deal with matters relating to the request of the Consulate.

The processing and processing of your data for the above purposes is in most cases necessary for the conclusion and performance of a contract between the Consulate and you. In addition, the processing of certain data in this area is required by a legal provision, including the laws on the rules of taxation and accounting.

6.2. We may also process your information to improve our services.

We work to ensure that we can always provide the highest quality service possible. To do this, we need, among other things, to collect and use certain information. That is why we carry out market research directly or with the involvement of external partners, and we ask you to fill out a satisfaction questionnaire after a given order. We carry out these activities on the basis of our legitimate interests, but we always keep in mind that your fundamental rights and freedoms are not compromised by such activities.

6.3. We may also process your data to protect our legitimate interests.

Situations may arise where the exercise of our own rights and interests and the protection of our commercial activities require the transmission of certain information. Such situations may include, but are not limited to:

protective and other precautions against cyberattacks that endanger the security of users of the Website interface;

measures to prevent and detect possible attempts at fraud, including the transmission of relevant information to competent authorities and public authorities;

measures to manage any additional risks.

Our authority over the types of processing and processing described above arises from our legitimate interest in protecting our own commercial activities, while continuously guaranteeing that the measures we implement or envisage take into account the principles of balance and proportionality between our own interests and the fundamental rights and freedoms of the User.

In addition, in certain cases, we process and process data in order to comply with our legal obligations. This is necessary to guarantee the principles and values required by applicable law for the transaction in question.

The Consulate will not use the personal data provided for purposes other than those described in these points. The disclosure of personal data to third parties or authorities is only possible with the prior, express consent of the User, unless otherwise provided by law.

7. Duration of data processing

7.1. The processing of personal data provided on the Website when contacting the Consulate begins by filling in the form under the "Contact" tab and lasts until it is deleted upon request. In the case of optional data, the data processing lasts from the date of provision of the data until the deletion of the data in question upon request, but no later than 5 years.

Regardless, you can request the deletion of some of your data at any time, but we ensure compliance with the legal retention-storage requirement for certain data.

The deletion of the User's data may take place at the request of the User by the Consulate.

7.2. The above provisions do not affect the fulfillment of retention obligations specified by law (e.g. accounting legislation) and data processing based on additional consents given during newsletter subscription on the Website or otherwise

7.3. In the case of a newsletter, the processing of personal data lasts until you unsubscribe from the newsletter.

8. User's (data subject's) rights and enforcement options

8.1. The User has the right to request information at any time about the personal data processed by the Consulate, which can be modified at any time by the User in the settings of the Website, as well as at the request of the User by the Consulate.

8.2. At the request of the User, the Consulate shall provide information on the data concerning him or her processed by him or her, the data processed by him or by the data processor entrusted by his or her provision, their source, the purpose, legal basis, duration of the data processing, as well as the name, address and activities of the data processor related to data processing, the circumstances, effects and measures taken to eliminate a possible personal data breach, and - the User's personal in the case of the transfer of your data - the legal basis and the recipient of the data transfer. The Consulate shall provide the requested information in writing within 30 days of the submission of the application.

The Consulate shall keep records for the purpose of monitoring the measures related to the personal data breach and informing the User, which shall include the scope of the User's personal data, the scope and number of those affected by the personal data breach, the date, circumstances, effects of the personal data breach and the measures taken to eliminate it, as well as other data specified in the law requiring data processing.

8.3. The User may exercise his/her rights at the following contact details:

Mailing address: Hungary, 1012 Budapest, Marble Street 17.

Customer Service: info@maldivianconsulate.hu

8.4. The User has the right to request the correction or deletion of incorrectly recorded data at any time. Some of his/her data may be corrected by the User himself/herself on the Website; in other cases, the Consulate will correct or delete the data within 3 working days of receipt of the application. In the latter case, they will not be recoverable. The deletion does not apply to data processing necessary under the law (e.g. accounting regulations), they are kept by the Consulate for the necessary period of time.

The User and all those to whom the data were previously transmitted for the purpose of data processing shall be notified of the rectification and deletion. The notification may be omitted if it does not violate the legitimate interest of the User with regard to the purpose of data management.

If the Consulate does not comply with the User's request for rectification, blocking or deletion, it shall inform in writing the factual and legal reasons for rejecting the request for rectification, blocking or deletion within 30 days of receipt of the request.

- 8.5.** The User may object to the processing of his/her personal data at any time without giving any reason. The consulate shall examine the objection as soon as possible after the application was lodged, but not later than within 15 days, shall make a decision on its merits and shall inform the applicant in writing of its decision.
- 8.6.** The User may request the Consulate to provide his or her personal data in a structured, commonly used and machine-readable format and shall have the right to transmit this data to another controller if the processing is carried out exclusively with your consent and is based on contractual authorisations laid down in the agreement concluded by you, and the processing is carried out by automated means.
- 8.7.** The User may turn to the National Authority for Data Protection and Freedom of Information (NAIH, 1125 Budapest, Szilágyi Erzsébet fasor 22/c.; www.naih.hu) or enforce his or her rights before the Court of Justice on the basis of Info.tv. and the Civil Code (Act V of 2013).
- 8.8.** If the User has provided the data of a third party in order to use the Website or has caused damage in any way during the use of the Website, the Consulate is entitled to claim damages against the User. In such a case, the Consulate shall provide all possible assistance to the competent authorities for the purpose of establishing the identity of the offending person.

9. Security

The Consulate and its data processors shall implement appropriate technical and organisational measures, taking into account the state of the art and the costs of implementation, as well as the data security risk, in order to guarantee a level of data security appropriate to the degree of risk.

The Consulate protects the processed data with measures proportionate to the risk, in particular against unauthorized access, alteration, transmission, disclosure, deletion or destruction, as well as against accidental destruction and damage, as well as against becoming inaccessible due to changes in the technology used. Within this framework, the Consulate and its data processors store the data in a password-protected and/or encrypted database. The Consulate and its data processors protect data with firewalls, antivirus programs, encryption mechanisms, content filtering and other technical and process solutions within the framework of risk-proportionate protection, and data breaches are constantly monitored.

In all payment support services used for payments, all payment-related information is encrypted using SSL technology.

10. Miscellaneous

The Consulate does not verify the personal data provided to it. The person providing the data is solely responsible for the adequacy of the data provided. When providing the e-mail address of any User, he/she also assumes responsibility for the fact that only he/she uses the service from the e-mail address provided. In view of this responsibility, all liability related to logins at a given e-mail address shall be borne exclusively by the User who provided the e-mail address.

When designing the provisions of this Policy, the provisions of Regulation 2016/679 of the European Parliament and of the European Council (GDPR) have been taken into account in particular.

The Consulate reserves the right to unilaterally amend this Privacy Policy at any time with prior notice to the Users on the <https://maldivianconsulate.hu> page. By continuing to use the <https://maldivianconsulate.hu> site, the User accepts the modified terms and conditions.

Budapest, 29 September 2022